

Staff Council Meeting Minutes – July 10, 2014

1. **Call to Order:** Misty called the meeting to order at 2:05 p.m.

2. **Attendance:**

2014-2015 Staff Council Member	Term	EEO Category	Present	Meetings Held Since June 2014	Meetings Attended Since June 2014
Bedwell, Larry	2016	SSC	Y	2	2
Cornelsen, Kimberly	2016	1	Y	2	2
DuMenil, Carley	2016	3	0	2	1
Elms, Johnna	2016	4	Y	2	2
Johnson, Alicia	2016	1	Y	2	2
Imke, Julie	2015	1	Y	2	2
Machado, Ricardo	2016	SSC	Y	2	2
McDonald, Rana	2015	3	Y	2	2
McFadden, Michelle	2015	1	N	2	2
Parker, Aaron	2015	7	N	2	0
Riggs, Cindy	2016	SSC	Y	2	1
Rueda, Misty	2016	3	Y	2	2
Stocker, Betty	2016	4	Y	2	2
Story, Johnny	2016	3	N	2	1
Swindell, April	2016	3	Y	2	1
Thompson, Cindy	2016	SSC	Y	2	1
Tonne, Betsey	2015	4	Y	2	1
Warren, Becky	2016	3	N	2	1
Zellers, Barb	2015	5	Y	2	1

3. **Review of Minutes from meeting:**

a. June 12 minutes: Rene McDonald moved to accept the minutes as written/emailed, and Barb Zellers seconded. All voted to approve the minutes as distributed.

4. **Treasurer's Report:** April reported on the various accounts noting a couple of expenses for flowers and interest earned from endowment funds. Misty Rueda moved to accept the Treasurer's report as submitted, and Betsey seconded. All voted to approve the Treasurer's report as submitted.

5. **Old Business:**

a. **Employee of the Month:** Brandy Carr is August's EOM.

b. **Employee of the Year Reception:** July 28, 2014 at 3 p.m. in Legacy Hall. It will be a build your own sundae ice cream bar. Staff Council members can show up at 2:30 p.m. to help with any table decorations. Betty mentioned that the COB has summer flowers and vases that could be used for decorations. The amount of ice cream will be cut back as more than enough was bought last year with a 5 gallon container left over; Misty mentioned it would be better to run out than to have too much.

c. **Blood Drive:** 24 Staff donated this past drive which was double the amount from last year. The next blood drive is July 22 and 23; the Coffee Memorial Blood Mobile will be parked outside the library. Fliers were mailed to all Staff Council members and Johnna mentioned that if everyone that put fliers out did the same for this drive all areas would be covered. Misty was able to get the blood drive put in the napkin holders in the JBK after visiting with Chance Haugen. Staff participants will get a t-shirt and \$7 on their Buff Gold Card. This blood drive is a competition between Boots 'n Badges (fire department vs. police departments).

d. Staff Council Sub Committees: Misty encouraged the sub committees to meet sometime this month to start working on plans for the upcoming year.

e. Tuition Assistance Appeals: Misty visited with Dana Melcher in the Scholarship Office and some of the qualifications for receiving tuition assistance were clarified: must be degree seeking, full time employee. Dana also mentioned that it is possible for faculty members to qualify; since most of them are already in possession of a degree it is more likely that their dependents would be the one seeking the assistance. Whether they are seeking a degree from WT was something that might need to be clarified in the instrument.

6. New Business:

a. Marketing for promotion of Staff Council: Marketing and promotion of Staff Council as part of the "I am WT campaign" was talked about. April volunteered to work on a creative flyer to send to all campus and to check with development about getting Staff Council listed a possible choice for those wishing to contribute through the "I AM WT" campaign.

b. Bi-Law Subcommittee: Misty circulated a signup sheet for those willing staff council members to help with the updating of the bi-laws.

7. Adjournment: Misty adjourned the meeting at 2:30 p.m.

Next Staff Council meeting is Thursday, **August 14**, in the Buff Branding Room (Rm. 12) of the JBK.

Respectfully submitted by Betty Stocker, Secretary